CHILDREN USING AN IPAD

If you are using an iPad to access Google Classroom or Google Meet, you will first need to download Google Chrome as your internet browser.
You will also need to download: Google Classroom, Google Meet, and Google docs. All of this software is free to download.
Ensure that your version of **Google Meet** is up to date by visiting the Play Store on Android devices or the App Store on iOS devices.
Alternatively, delete the app and then reinstall it from your mobile device's appropriate app store.
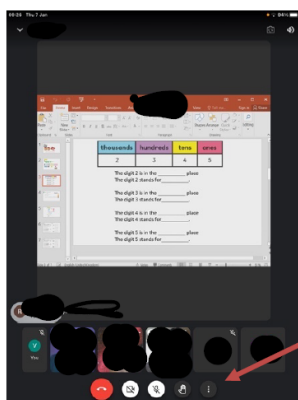
Accessing Google Meet:

Click on the Google Meet icon and sign in to your school account.
Click on Join a Meeting and type in your class code.
You will then be able to join in the same way as the laptop/computer instructions detailed previously.

To access the chat function for asking questions during live lessons:

When on the google meet, tap once on the screen and the toolbar will appear at the bottom. It will look like this:

Click on the 3 dots

The option menu appears. Click on 'In-call messages' and the chat function will appear on your screen so you can ask your teacher any questions.
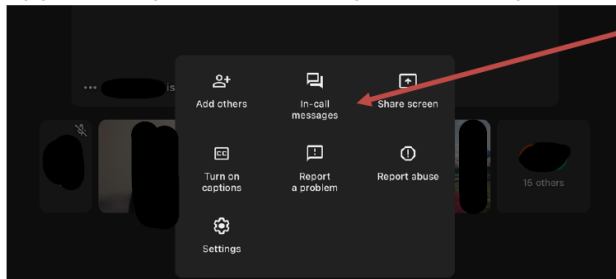
Accessing Google Classroom

You can access google classroom using Google Chrome as your internet browser in the same way you would on a laptop/computer.

You can also access your Google Classroom using the Google Classroom app (if you have downloaded it onto your iPad) by opening the app and signing into your school account.
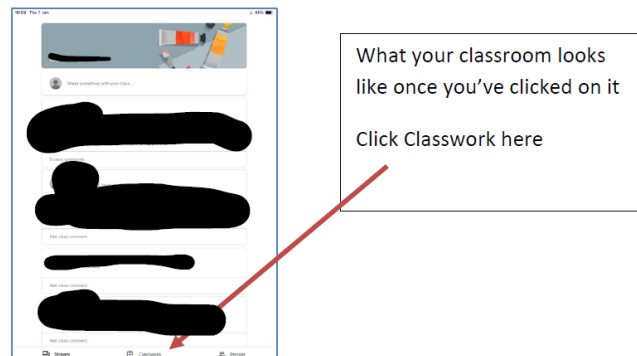
This is what your screen will look like once you've signed in.
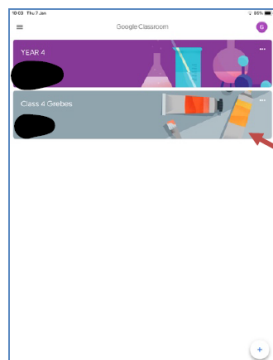
Your screen when you have signed in showing your classroom

Submitting classwork on an iPad

When you have signed in, click on your class and then at the bottom of the screen, select Classwork

What your classroom looks like once you've clicked on it

Click Classwork here

Select the lesson you want to complete by clicking on it

On the screen you will see the Task and any resources to help you complete it. At the bottom of the screen you will see 'Your Work' and an arrow pointing upwards. Click on this.
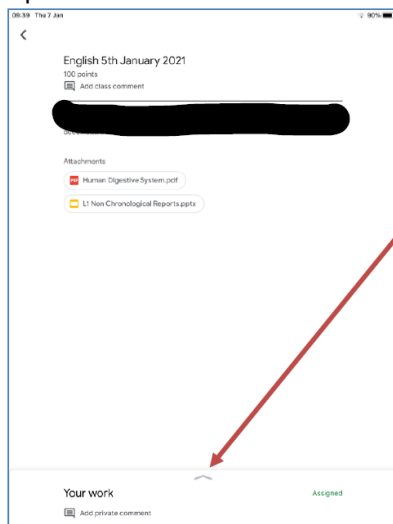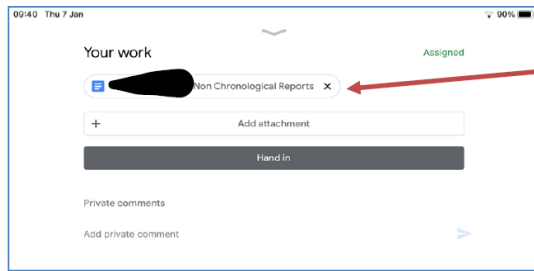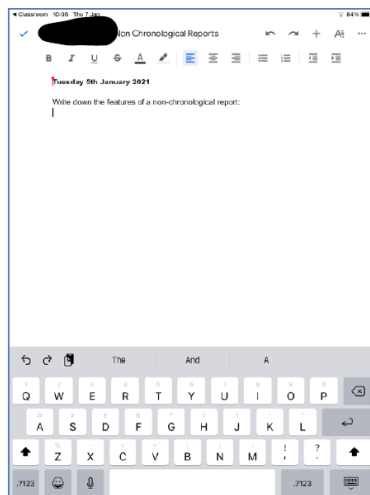
Select the document at the top

It will open up for you to read BUT you won't to be able to type on it, we need to open it with Google docs. To do this, click on the box with an arrow in it – top right hand corner
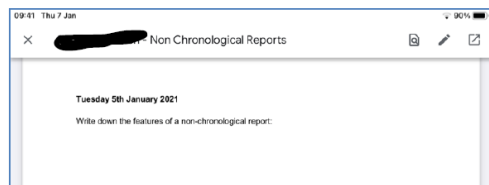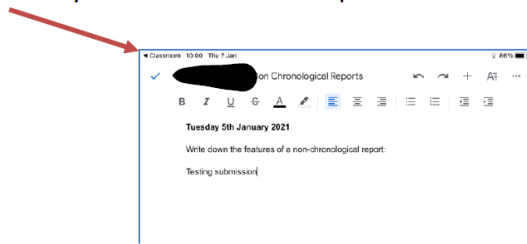

The document has now opened in google docs.
If you tap on the screen twice, you will be able to start typing on it

Once you have completed your assignment, click the back arrow to Classroom, above your name at the top. You work will have saved automatically.
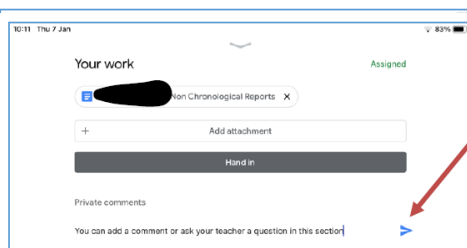
Your work will now show on the screen as a pdf and you won't be able to type on it anymore.   Click the X at the top left corner
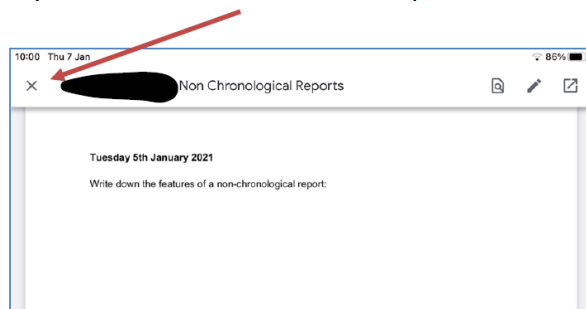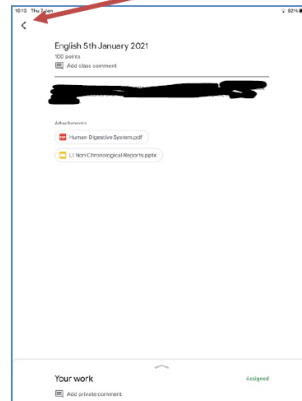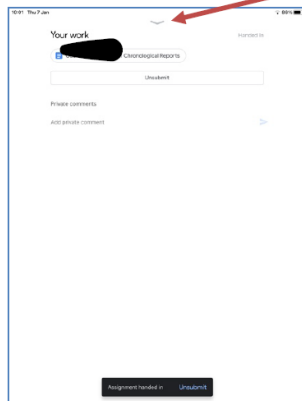
You will have returned to your work page.
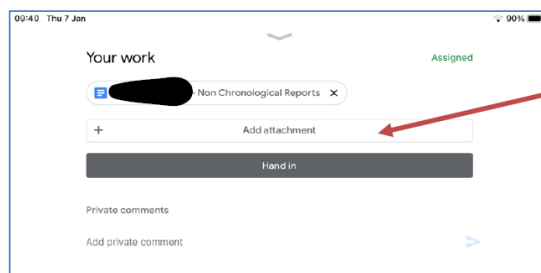Here, remember to Click Hand In.
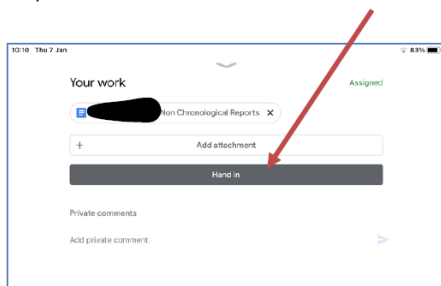
You can add a comment or question to your teacher if you wish.
Then click the blue arrow to Send it to your teacher.

Once you have finished, click on the grey down arrow, and then the back arrow and you will return to your Classroom
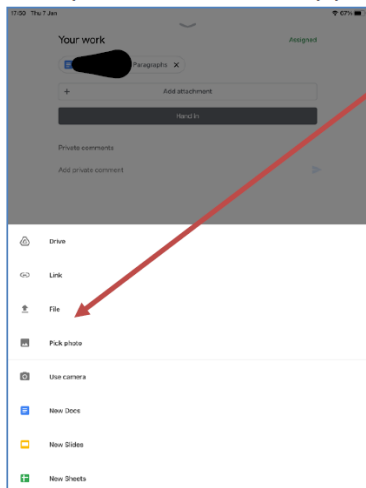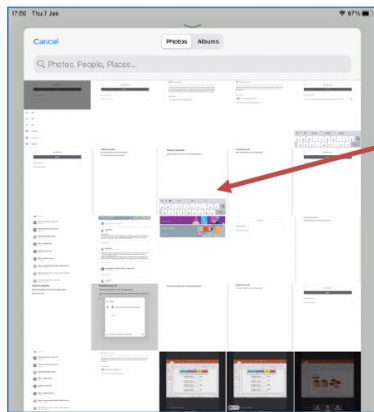

If you want to upload a photo

Click on Add attachment

An option menu will appear. Click on File or pick photo

Select your photo

Then…

Click on Hand In